



Grounded at Echo (Pty) Ltd  
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 South Africa  
 012 329 0159  
 www.groundedat.co.za

Reg No: 2013/200776/07  
 VAT No: 4680271766

## Grounded WORK Signup Form

Name & Surname: .....

Birthday: .....

Phone Number: .....

Email:.....

How did you find out about Grounded Work?.....

What do you do for money?

.....

And for love?

.....

Name of Business/ Company/ Project:

.....

Website/ Social Media Handles:

.....

Would you like us to cross referencing you/your business on our Social Media platforms?



From time to time we take photos of our members and workspace for use on our social media platforms. Are you ok. with appearing in some of these snapshots?



Would you like to be added to the Grounded Work Whatsapp group? (No Spam, promise!)



Would you like to receive emails about meet-ups and other (relevant) events?



## A few guidelines for coworking at Grounded Work:

- **VALUES :** Coworking is all about collaboration, openness, community, accessibility and sustainability. Please respect this space, our guidelines, and the people working around you!
- **SILENT MODE:** Please use our soundproof phonebooth, or outside deck for extended calls
- **GUESTS:** If you have guests visiting, please invite them to the open area or boardroom for meetings/discussions
- **BAGS AND COATS:** Please place bags and coats on the racks provided, or hang them around your chair.
- **SERVICE:** Please ask Kate if you need help with anything. Food and drinks may be ordered from the counter. You are also welcome to bring your own snacks and drinks to work, although we do not provide any food storage facilities at the office.
- **ACCOUNTS:** We kindly ask that all Coworking Membership fees are settled before starting a new membership package or monthly membership cycle. Food, drink and printing accounts may be settled on a weekly basis. Please notify us if you'd prefer to receive a monthly invoice for your monthly membership.

## Terms & Conditions

Please make sure that you read and fill out our online Membership Contract, which will be emailed to you.

Signature

Date:

.....

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Management

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