



## WELCOME TO GROUNDED WORK!

We are a coworking space. That means we provide a shared work space with office infrastructure, but also a community of entrepreneurs and freelancers working independently, or together, supporting each other in productivity and business growth.

## HOW DOES IT WORK?

### OPEN AREA

All guests and visitors are welcome to use this informal work area at no cost. This area has a 2 hour courtesy limit in this space:

- + Free, uncapped Fibre Internet, air conditioning and heating
- + Coffee Bar and full Food Menu available

### MEMBERSHIPS

Join with one of our flexible membership packages and see your business take flight!

#### Set Desk Memberships

- + Free, uncapped Fibre Internet
- + A3 Full colour printing facility
- + Boardroom facility for meetings/presentations
- + Free filter coffee and tea
- + Parcel sending and receiving service by Fastway Couriers
- + **50% Discount on Venue Rental rates (T's + C's apply)**
- + **Dedicated desk and storage space for filing**
- + **Reception service and business address**

SET  
DESK

**R1800 per month**  
**10% discount for 6 month sign-up**  
**20% discount for 12 month sign up**

Unlimited coworking access within a calendar month term (weekdays 6am-5pm)  
Unlimited boardroom use (Subject to availability)

2020  
SPECIAL!

#### Hot Desk Memberships

- + Free, uncapped Fibre Internet
- + A3 Full colour printing facility
- + Boardroom facility for meetings/presentations
- + Free filter coffee and tea
- + Parcel sending and receiving service by Fastway Couriers

HOT  
DESK  
10

**R280 per month**

10 Hours of coworking access within a calendar month term  
Up to 2 Hours of free boardroom use (Within 10 hours, subject to availability)

HOT  
DESK  
50

**R1000 per month**

50 Hours of coworking access within a calendar month term  
Up to 10 Hours of free boardroom use (Within 50 hours, subject to availability)

HOT  
DESK  
100

**R1350 per month**

100 Hours of coworking access within a calendar month term  
Up to 20 Hours of free boardroom use (Within 100 hours, subject to availability)

## OFFICE RENTALS

### Office Rentals include:

- + Free, uncapped Fibre Internet
- + A3 Full colour printing facility
- + Boardroom facility for meetings/presentations
- + Free filter coffee and tea
- + Parcel sending and receiving service by Fastway Couriers
- + **Private office with storage space for filing**
- + **Reception service and business address**

OFFICE  
1

**R6000 per month**

±7m<sup>2</sup> for up to 3 people max  
Includes all office rental benefits for 3 members

OFFICE  
2

**R6000 per month**

±7m<sup>2</sup> for up to 3 people max  
Includes all office rental benefits for 3 members

OFFICE  
3

**R5250 per month**

±6m<sup>2</sup> for up to 2 people max  
Includes all office rental benefits for 2 members

## BOARDROOM RENTAL

Our 6 seater boardroom is perfect for meetings, workshops or planning and training sessions. Anyone can rent our boardroom at R100/hour, even if you are not a coworking member. Bookings are essential, so please call Kate on our landline or send an email to [info@groundedat.co.za](mailto:info@groundedat.co.za).

## OUR FACILITIES INCLUDE:

- + Free, uncapped Fibre Internet
- + Air conditioning and heating
- + Furnished and serviced work space
- + A3 Full colour printing, scanning, and copying facility (per page rates apply)
- + Boardroom facility for meetings/presentations
- + Coffee Bar and Food Menu available to order
- + Parcel sending and receiving service by Fastway Couriers

## EVENTS AND MEETUPS:

We organise and host regular events that build community, develop skills, and create a platform for business growth:

- + **Meetups**
- + **Workshops and talks**
- + **Informal social events**

## OFFICE HOURS

We are open from Monday-Friday 6am-5pm and closed on Public Holidays.

## VENUE RENTAL

Grounded Work is available to rent for private functions or work events. Contact [lanadene@groundedat.co.za](mailto:lanadene@groundedat.co.za) for more details.

- + **Weekdays from 6pm-11pm**
- + **Saturdays and Sundays all day**

## KEEP IN TOUCH

@grounded\_work

[www.groundedat.co.za](http://www.groundedat.co.za)

012 329 0159

[info@groundedat.co.za](mailto:info@groundedat.co.za)